

SNELLVILLE FARMERS' MARKET: 2023 SUMMER SEASON APPLICATION

ALL APPLICANTS MUST COMPLETE THIS PAGE

NOTE: Provide ALL information requested below, including phone number, email address and participation dates. Without this information approval may be delayed.

Farm/Business/Organization Name _____

Contact Person _____

Mailing Address _____

City, State, Zip code _____

Farm/Business/Organization Address (if different from above) _____

City, State, Zip code _____

Phone number _____ Second number _____

E-mail address _____

Website _____

List **ALL** items you would like to sell _____

Booth Fees: (must be paid prior to selling)

4 - 9 markets: \$25 per market (plus \$2 per market for electricity, if desired) **No less than 4 markets will be approved.**

10 -14 markets: \$22 per market (plus \$2 per market for electricity, if desired)

15 markets or more: \$225 total fee (plus \$2 extra per market for electricity, if desired)

___ Check here if you wish to have electricity.

___ Check here if you **MUST** have a booth that allows you to leave a truck in the market during market hours. (These spaces are very limited. We cannot guarantee requests will be fulfilled.)

Check the 2023 dates you will participate in the market:

___ June 3

___ July 1

___ August 5

___ September 2

___ June 10

___ July 8

___ August 12

___ September 9

___ June 17

___ July 15

___ August 19

___ September 16

___ June 24

___ July 22

___ August 26

___ September 23

___ July 29

___ September 30

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Hold Harmless Clause

I (we) agree to indemnify and hold harmless the Snellville Farmers' Market, Snellville Tourism and Trade Association, and the City of Snellville and their officers, employees and volunteers from and against all loss, liability, claims, demands, costs, and other expenses, including attorney's fees of enforcing this Hold Harmless Clause, on account of injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss, or damage to the extent caused by the negligent or intentional act, omission, or error of vendor, or any officer, employee, volunteer, representative or agent of vendor.

I acknowledge that I am participating in the Snellville Farmers' Market at the invitation of the Snellville Farmers' Market Committee and the invitation can be revoked at any time for violation of market policies or after a specific warning by the committee, and the market is not obligated to return any unused booth fees.

Initial below:

____ I acknowledge that I have read, understand and agree to the above Hold Harmless Clause.
____ I acknowledge that I have read and understand the Snellville Farmers' Market Policies and agree to abide by those policies.

Late Cancellation:

A \$20 cancellation fee will be charged for last minute, day-of-market cancellations. The card will only be charged if this occurs. **Application will not be accepted without credit card information below.**

Credit Card Number (required): _____

Expiration Date (required): _____ CVV (required): _____ Zip Code (required): _____

Name on Card (required): _____

Terms and Conditions:

The Snellville Farmers Market uses a website and social media for marketing and informational purposes. I grant permission to use the name, photos, videos and quotes of members of my business for this purpose.

- Yes
- No

My tent will fit in a 10' x 10' booth space and will have 20 pounds of weight on each tent leg. I understand that failure to provide 20 pounds of weight on each leg of my tent will result in being unable to participate in the market.

- Yes
- No

I agree to leave my booth area completely clean and dispose of my trash by placing it in the dumpster in the City Hall parking lot or taking it home with me. The trash cans on the Green are for customer use only.

- Yes
- No

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Booth Fee Payment:

- I wish to make payment using the credit card information provided on Page 2. (Note 3% is added to cover the market's fees.) For a receipt, provide a cell phone number or email address:

- I will pay my booth fees for the entire summer season at the first market I attend.

Your signature below indicates you are aware of and agree to the Snellville Farmers Market Hold Harmless Clause, Late Cancellation Policy and Terms and Conditions.

Signature (required) _____

Date _____

Note: The following pages of the application are specific for products the vendor wishes to sell or public service information an organization wishes to provide. Complete only the page(s) that pertain to your application.

SNELLVILLE FARMERS' MARKET: 2023 APPLICATION

THIS PAGE MUST BE COMPLETED BY ALL APPLICANTS WHO WISH TO SELL THE FOLLOWING:

- **ORGANIC OR CERTIFIED NATURALLY GROWN PRODUCE**
- **EGGS (requires Egg Candler Certificate)**
- **DAIRY PRODUCTS (requires Dairy Manufacturer's License)**
- **MEATS, POULTRY, SEAFOOD (require Mobile Vehicle License)**
- **MEATS AND POULTRY (require documentation of processing in USDA inspected facility)**

Name(s) _____

Identify where the products are grown, produced and/or processed if different from page 1:

Identify all license(s) and certifications you hold that are **CURRENT** and **INCLUDE A COPY WITH YOUR APPLICATION**. Applications will not be considered without required documentation.

____ Certified USDA Organic

____ Certified Naturally Grown

____ Egg Candler Certificate

____ Dairy Manufacturer's License

____ Mobile Vehicle License

____ Documentation showing meats and/or poultry are processed in a USDA inspected facility

For information about license requirements, contact the Georgia Department of Agriculture Consumer Protection Division at 404-656-3621 or 770-535-5955.

If you have not previously participated in the Snellville Farmers' Market, identify other farmers' markets in which you have participated and provide contact information.

SNELLVILLE FARMERS' MARKET: 2023 APPLICATION

**THIS PAGE MUST BE COMPLETED BY ALL APPLICANTS WHO WISH TO SELL
BAKED GOODS, PACKAGED AND PREPARED FOODS**

Name(s) _____

Identify where the products are prepared if different from page 1:

Identify all license(s), certifications and other documentation that are **CURRENT** and are to be considered when evaluating your application. **MUST BE SUBMITTED WITH APPLICATION.**

____ Certificate of Liability Insurance showing coverage for the Snellville Farmers' Market: **Required for prepared foods that are considered potentially hazardous and require time and temperature control.**

____ ServSafe Food Handler Certification (or similar food safety program): **Required for prepared foods that are considered potentially hazardous and require time and temperature control. Recommended for vendors who prepare and handle other foods.** Website: www.servsafe.com

____ Sample label: Required for processed/packaged foods, including the common name of the food; name, address and phone number of person who made the item; and list of ingredients using the common name of each ingredient. Vendors selling ready-to-eat foods that are not packaged must have a printed ingredient list at their booth so customers will be aware of potential allergens.

____ Documentation showing use of a licensed co-packer, if applicable. When a co-packer is used, the recipes used **MUST** be the vendor's.

____ Better Process Control School: Required for low acid and acidified foods such as pickles, pickled vegetables, salsa, etc. prepared by the vendor.

For information about license requirements for baked goods and processed foods, contact the Georgia Department of Agriculture Consumer Protection Division at 404-656-3621 or 770-535-5955.

If you have not previously participated in the Snellville Farmers' Market, identify other farmers' markets in which you have participated and provide contact information.

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THIS PAGE MUST BE COMPLETED BY ALL APPLICANTS WHO WISH TO SELL BATH AND BODY CARE PRODUCTS AND CRAFTS

Name(s) _____

Identify where the products are made if different from page 1:

WHO makes the items: _____

If you have not previously participated in the Snellville Farmers' Market, identify other farmers' markets in which you have participated and provide contact information.

Note: Photos of craft items must be included with your application if you have not previously participated in the Snellville Farmers' Market.

SNELLVILLE FARMERS' MARKET: 2023 APPLICATION

THIS PAGE, IN ADDITION TO PAGES 1-2, MUST BE COMPLETED BY:

- CIVIC ORGANIZATIONS WISHING TO PROVIDE INFORMATION ON PUBLIC SERVICE OPPORTUNITIES
- LOCAL HOSPITALS OR SIMILAR HEALTH CARE INSTITUTIONS WISHING TO PROVIDE PUBLIC HEALTH INFORMATION
- PUBLIC OFFICIALS AND CITY STAFF WISHING TO PROVIDE MATERIALS TO UPDATE CITIZENS ON THE STATUS OF PUBLIC PROJECTS

Name of Organization: _____

Is this organization

- Civic organization? 501 (C)(3) _____ or 501 (c)(6) _____
- Local hospital or similar health care institution? _____
- Public officials or city staff? _____

What type of educational information do you wish to distribute? _____

List any items you would like to give away _____

Public Service Booth Policy:

- A maximum of two booths at the market are designated as Public Service Booths. These booths must be reserved in advance by submitting this application and receiving confirmation of approval by the Snellville Farmers' Market Committee. These booths are to be used only for the distribution of information to the public. Sales are not permitted at the Public Service Booths. Campaigning and the solicitation of market customers for the purpose of signing petitions are not permitted.
- Applications are considered in the order received; however the following criteria shall apply:
 1. Applications with critical information deadlines shall be given priority.
 2. Applications by parties where the issue is of great public concern or interest shall be given priority.
 3. Applications by public entities, such as the City of Snellville and its affiliated organizations shall be given priority.
- Groups seeking to distribute information of a religious or political nature shall not be considered and invited to use the City Hall Free Speech Area set aside for that purpose.
- Local businesses that have not been approved as paid vendors by the Snellville Farmers' Market Committee and wish to distribute information may not do so in the market area. They are invited to use the City Hall Free Speech Area.